

# Registration Form for Kid Co Ltd

<i>Babies 0-2yrs</i>	<i>Nursery 2-3yrs</i>	<i>Lower Pre-Sch 3-5 yrs</i>	<i>Upper Pre-Sch 3-5 yrs</i>

Please tick the unit you are applying for above & the hours you require below.

Mon: hours	Tues: hours	Weds: Hours	Thurs: hours	Fri: hours

Start date or estimated start date:

*Settling sessions will take place 1 week prior to start date.*

How did you hear about Kid Co? \_\_\_\_\_

## Child Details

Child's first name:	Middle name:	Surname:	D.O.B:	Male/female:
Ethnicity:	1 <sup>st</sup> Language:	Additional language:	Religion:	Password:

Address	Telephone number

## Parent 1, Bill Payer Details:

Title & full name	Company name:	Work tel:	Mobile number:

**Email:** \_\_\_\_\_

Does the Bill Payer/Parent 1 have parental responsibility for the child? Yes/No

## Parent 2 Details:

Title & full name:	Company name:	Work tel:	Mobile number:

Email: \_\_\_\_\_

Does Parent 2 have parental responsibility for the child? Yes/No

## Additional Emergency Contact other than parent (1):

Title & full name:	Relationship to child	Home/Work tel:	Mobile number:

## Additional Emergency Contact other than parent (2):

Title & full name:	Relationship to child	Home/Work tel:	Mobile number:

## Doctors Details:

Name & address:	Telephone number:

*Details of other professionals involved with your child:*

Health Visitor, Name: \_\_\_\_\_ Contact number: \_\_\_\_\_

Email address: \_\_\_\_\_

Social Care team, Name: \_\_\_\_\_ Contact number: \_\_\_\_\_

Email address: \_\_\_\_\_

## Questions:

Does your child have any special needs or disabilities?

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What special support will he/she require in our setting?

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Are there any of the following in place for your child?

Early years action? Yes/ No

Statement of educational need? Yes/No

Are there any special health considerations? \_\_\_\_\_

Has your child had their:

8-week immunisations? Yes/No      12-week immunisations? Yes/No

16-week immunisations? Yes/No?      1-year immunisations? Yes/No?

Has your child had their 2-8-year flu vaccine? Yes/No

3 years and 4 months immunisation, MMR and Pre-School booster? Yes/No

## Permissions:

Can your child have sun cream applied? Yes/No

Can the nursery take photographs and video of your child? Yes/No

**In the interest of safeguarding all children, we ask that parents don't share any photos or video footage on social media sites.**

Can your child be administered Calpol? Yes/No

Can your child be administered Piriton? Yes/No

Can we administer medicines provided by you, in accordance with our policy and procedures? Yes/No?

Do you give permission for the nursery manager to accompany your child in a medical emergency to hospital, where health professionals will be responsible for decisions on medical treatment in your absence? Yes/No

I sign to confirm that all the above information is accurate to the best of my knowledge and agree to inform Kid Co if any details change.

Name of Parent/Carer:

Signature:

Date:

# Privacy Notice

Here at Kid Co we take your privacy seriously and will only use your personal information to manage your account and provide tailored care to your child.

From time to time we will need to contact you, via phone, email and the ParentZone app to provide you with nursery updates, share relevant news and send you childcare invoices.

We will input your data into a system called Connect Childcare which helps us manage our nursery smoothly. Your data is held in secure data centres and can only be accessed by authorised personnel. Personal data will not be shared with any third parties.

Signing below confirms that you have read and understood the above statement and gives us consent to contact you regarding relevant matters.

I agree, signed: \_\_\_\_\_

Date: \_\_\_\_\_

# Allergen and Intolerance Policy Statement

At Kid Co we are committed to reducing the risk to members of the Nursery with regard to the provision of food, especially to the consumption of allergens in food which could lead to an allergic reaction.

We are committed to complying with all relevant food safety legislation in regard to the provision of food that is safe for everyone to eat.

Kid Co is not in a position to guarantee a completely allergen free environment, rather to minimise the risk of exposure, encourage self-responsibility, and a plan for an effective response to possible emergencies.

## ***Allergen and intolerance management system***

In order to achieve the above policy aims, Kid Co has a specific management system. The objective of this system is as follows:

- To promote awareness of the nature of food allergens and bring these to the attention of our team members.
- To provide clear guidance to all catering staff on their responsibilities for the provision of food to members of the nursery with a confirmed allergy.
- To ensure that appropriate education/training is available and implemented for any catering staff involved in providing food to children with food allergies.
- To ensure appropriate information and support is available to all our team.

## ***Nut usage***

Kid Co recognises that a large proportion of allergic reactions to food are as a result of eating nuts (both tree nuts & peanuts)

We limit the availability of nuts in our supply chain, all of our suppliers are required to prevent the delivery of any goods that may contain nuts as a deliberate ingredient. Kid Co are however, unable to guarantee that dishes/products served are totally free from nuts/nut derivatives eg an ingredient may carry a warning that it is made in a factory containing nuts.

## ***Precautionary Allergen Statements***

Sometimes suppliers of ingredients will use “may contain” types of warning. These types of statements are known as precautionary allergen statements.

# Allergen/intolerance notification form

Does your child have an allergy or intolerance? If yes, please provide further details below.

Has this allergy or intolerance been medically diagnosed? Yes or No?

Has your child suffered a severe allergic reaction/anaphylactic shock symptom in the past? Yes or No? If yes, please give details below.

## ***Parent/guardian acceptance***

I confirm that the information supplied within this document is correct. Any changes in my child's allergy/intolerance status will immediately be highlighted to Kid Co.

Parent/guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Religious Preferences

Please provide details of non-permitted food due to religious faiths and beliefs in the box below.